

Building permits are required for the construction, alteration, movement, enlargement, replacement, repair, installation of equipment, change in use and occupancy, re-location, removal and demolition of detached one and two family dwellings. Included are roofing, and any structural changes; electrical, plumbing, gas, mechanical and septic.

Permits are also used to review for zoning compliance so any work done outside the exterior of the house must be approved by the building department. [click here for fees and permits.](#)

Electrical and Plumbing take our separate permits.

Heating Systems and Fireplaces obtain permits and inspections from the Fire Department.

Driveway Permits are obtained from the Director of Public Works 964-5300.

Fence and Driveway permits must be signed off by both Building Inspector and Director of Public Works.

Numbers must be on the house for inspections.

Estimated Cost of Construction based on project costed out separating the electrical, plumbing, and heating costs.

New Construction

- Site plan, showing distance to property lines.
- Dimensions of addition
- Elevation drawings to scale
- State approved septic system approval number or plan (open decks are the exempt)
- Construction drawings and details, including stairs and railings
 - If house is greater than 2,500sf, AIA or PE stamped drawings
 - Energy Code if addition is greater than 100 sf

Internal Renovations

- Existing and proposed changes
- Structural plan showing any reinforcement if applicable
- Stairs and railings details

Deck/Porches

- Site plan showing distances to property lines
- Dimensions of deck
- Stairs and railings details

Fences

- Site plan showing location of fence and gates
- Detail of fence
- Approval from Public Works if fence is on town right of way