

File # \_\_\_\_\_

Address: \_\_\_\_\_

# RYE HISTORIC DISTRICT

-Rye, New Hampshire-

## CHECKLIST FOR RYE HISTORIC DISTRICT~ APPLICATION SUBMITTAL

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATE AND TIME SUBMITTED: \_\_\_\_\_

ACCEPTED AS COMPLETE BY: \_\_\_\_\_

**All applications must include the documents checked as “required” below. Please include one (1) original and eleven (11) copies of each documents for a total of TWELVE (12) packets.**

Applicants should provide sufficient information to support and prove their case. When filling out the application, please print or type.

Familiarity with the particular provision of the Rye Code Historic District Overlay 190:3.3. that affects your property is important. You may represent yourself or authorize in writing someone else to represent you. The application form must be properly completed.

<b>Required Items for submittal to the Historic District Commission</b>	
Submitted	
<input type="checkbox"/>	<b>Completed</b> application signed by applicant and property owner (if different from applicant);
<input type="checkbox"/>	Set of plans showing existing and proposed changes;
<input type="checkbox"/>	Elevation drawings clearly showing what exists and the changes proposed from all applicable views and/or photos of existing structure from all views, and any other drawings, photos or information the applicant would like to submit in support of application;
<input type="checkbox"/>	Samples of materials to be used; color samples; window brochures, etc.
<input type="checkbox"/>	Site Information Location, Tax Map No., Parcel No., Approx. Lot Size, Zoning, Present Use
<input type="checkbox"/>	If applicable, a letter authorizing a specific person to present on your behalf;
<input type="checkbox"/>	Abutter, applicant, professionals and consultants list - which includes addresses with map and lot numbers of adjoining parcels applicant and any abutter including the land across the street .
<input type="checkbox"/>	Three (3) sets of mailing labels pursuant to RSA 676:7. Please submit on Avery 5160 labels; and
<input type="checkbox"/>	Application fees (check made to Town of Rye see fee schedule).