



# TOWN of RYE BUILDING DEPARTMENT

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## COMPLAINT FORM

The Town of Rye requires that all complaints dealing with building and zoning issues to be submitted using this form and must be complete and signed by the party lodging the complaint.

Per Rye General Code Section 35-4. F. Verbal complaints will not be investigated.

Name of Complainant: \_\_\_\_\_.

Address: \_\_\_\_\_.

Phone Number of Complainant: \_\_\_\_\_ .Date: \_\_\_\_\_.

Email Address: \_\_\_\_\_.

Location of Violation: \_\_\_\_\_ . Date Observed: \_\_\_\_\_.

Describe Compliant/Violation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Complainant: \_\_\_\_\_.

Department Use: \_\_\_\_\_ Map & Lot: \_\_\_\_\_.

Inspectors Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

No Violation Observed: \_\_\_\_\_ .Complaint Founded: \_\_\_\_\_ .Violation Letter Follow up: \_\_\_\_\_.

Signature of Inspector: \_\_\_\_\_ .Date: \_\_\_\_\_.