

TOWN OF RYE
APPLICATION FOR BUILDING PERMIT

Office Hours M-F 8-1
(phone) 964-9800 (fax) 964-2964

\$25 FINE IF PERMIT IS NOT POSTED AT TIME OF INSPECTION

Inspections must be scheduled at least 48 hours in advance

Date Submitted: _____

Property Information: Location _____ Map _____ Lot _____ Zoning _____
District _____ Is this property in the Rye Beach Village District _____ Is this property in the Coastal Area District _____

Owner Information: Name _____ Phone _____
Mailing Address _____ Town _____ State _____ Zip _____
Email Address _____

Contractor Information: Company Name _____ Phone _____
Name of Person Completing Application _____ Address: _____
_____ Town _____ State _____ Zip _____
Email _____ Phone _____ Cell _____

Flood Information: Flood Zone _____ Flood Elevation _____ Flood Certificate on File _____

Variances Granted: YES NO [List all and attach "Notice of Decision"]

For: _____ Date Granted: _____
For: _____ Date Granted: _____
For: _____ Date Granted: _____
For: _____ Date Granted: _____

Planning Board Review: YES NO If yes, include case number _____

Waste System Information: Sewer or Septic: _____ Septic approval number _____
_____ Date Installed _____

Water Supply: Water Company: _____ Well: _____ If well, analytical results are required prior to final inspection.

Addition/Renovation: Existing sq footage: _____ Sq footage of new: _____
Square footage renovated space _____ No. of existing bedrooms _____ No. of new bedrooms _____

New House: Square footage of heated space: _____ Square footage of unheated space _____
No. of bedrooms: _____ No. of stories: _____ Height above existing grade: _____

Type of construction: _____

Foundation material & type: _____

Exterior wall coverings: _____

Roofing: _____ Manufacturer: _____

Interior finish: sheetrock _____ plaster _____ Fireplace type: _____

Heating system type: _____ Fuel: _____ Manufacturer: _____

Description of Project

In signing this application, you agree to the following:

The Town of Rye and its employees have the right to enter this property to perform any required inspections.

It is the owner's and owners' representative's responsibility to comply with all local, state and federal regulations, codes, and ordinances. While the Town of Rye and its employees do plan review and inspections, nothing relieves the owner from this responsibility.

If signed by someone other than the owner, it is understood that the owner is still responsible for complying with all local, state, and federal regulations, codes, and ordinances.

FEE Exclude cost of electrical, plumbing and septic, as separate permits are required.

Application Fee \$50.00

Estimated cost of work: _____

Permit Fee 1% cost of work: _____

Total Fee: _____

Print name of person signing _____

Signed by owner: _____ Date: _____

Owner's representative _____ Date: _____

FOR OFFICE USE ONLY

Approved By: _____ Denied _____ Date _____

Application needs the following review(s):

Site Review _____ Board of Adjustment _____ Historic District Comm. _____ Rye Beach Village District _____

Permit No. Issued: _____ Date: _____

Fee Received: _____ check _____ cash _____

Name on Check _____

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Items Required for Submission

Detach The "Items Required for Submission" and "Building Permit Required Inspection" Sections of the Application to Retain Prior to Submitting Application

Permit Application must be filled out in its entirety and accompanied with the required applicable information.

The permit expires one year from issue date. Permit shall become invalid if work has not commenced within six months after issuance of permit (IBC Section 105.5) and no refunds will be given. If work is not completed within one year from issue date, the permit be renewed.

ADDITIONS - DECKS/PORCHES - ACCESSORY STRUCTURES

- 1.) A site plan showing all existing structures, their locations and distances from all property lines, setbacks, septic systems, UG utilities, impervious areas, fences, pools, etc. Existing structures, remaining or to be removed, must be shown.
- 2.) A site plan showing proposed addition, expansion and/or accessory building their proposed locations, and distances from all property lines, setbacks, septic systems, UG utilities, impervious areas, fences, pools, etc. Existing structures, remaining or to be removed, must be shown.

Note: Any and all wetlands and wetland buffer delineated areas must be shown on all plot plans submitted, and must show distances from these areas to any proposed work.

For projects requiring more detailed information, see "RESIDENTIAL SITE PLAN REQUIREMENTS" handout.

Drawings of proposed construction (must be to scale) and include:

- Detailed footing and foundation plans, footprint, cross sectionals, and dimensions.
- Detailed structural drawings, roof, floors, walls, cross sectionals. Specification sheets on any engineered lumber, such as LVLs, BCIs, TGIs, Designed roof or floor trusses, etc.
- Detailed floor plans of all floors, room designations, dimensions, finished ceiling height, window and door sizes and locations, placement of smoke and c/o detectors.
- Four elevations (north, south, east, west) of the existing and proposed building.
- Flood Elevation Certificate (pre-and post construction, where applicable).

REMODELING (INTERIOR ONLY)

- 1.) Existing and proposed detailed floor plans of all floors, room designations, dimensions, finished ceiling height, window and doorway sizes and locations.
- 2.) Detailed structural drawings, roof, floors, walls, cross sectionals. Specification sheets on any engineered lumber, such as LVLs, BCIs, TGIs, Designed roof or floor trusses, etc.

SIDING/ROOFING/REPLACEMENT WINDOWS OR DOORS

A licensed New Hampshire Master electrician must do all electrical work in connection with the siding project after obtaining the proper permit.

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Building Permit Required Inspections

Some of the following listed inspections may not apply to your specific project. However, inspections are required and must be completed. Final inspections are required for all permitted work. Regardless of the project size or scope of work.

Inspections must be scheduled at least 48 hours in advance

1. **GROUNDSTAKING;** Prior to obtaining a permit, stake out area of construction, identifying property lines, setbacks, buffer zones, septic systems, and easements.
2. **PRE-FOOTING INSPECTION;** After excavation, soils meeting minimum compaction requirements, forms, any horizontal rebar, any pinning to existing footings, any required grounding. Prior to concrete.
3. **PRE-FOUNDATION;** Poured footing with vertical rebar or keyway, any horizontal rebar, any pinning to existing foundations walls, any required grounding carried up through the wall. Prior to concrete.
4. **FOUNDATION WALL;** Any required coatings, and drainage. Prior to backfill.
5. **PIERS AND PILINGS;** Sono tubes in place and backfilled prior to concrete. Engineered concrete piers in place on substantial and stable soils prior to backfill. Pilings driven to refusal, with engineer's report.
6. **ROUGH FRAME;** All structural components and partitions in place. Area to be clean and free of debris. Structure to be weather tight before other trades commence work.
7. **WEATHERPROOFING;** Installation of windows, doors, weather barriers, roofing. All components installed per manufacturers specifications.
8. **ROUGH ELECTRICAL;** All electrical wiring is roughed in, boxes are made up and device ready, any electrical services, underground, under slab, or trenches prior to backfill.
9. **ROUGH PLUMBING;** All plumbing is roughed in, DWV and domestic water, under pressure in test mode, including any underground, under slab, or trenches prior to backfill.
10. **MECHANICAL;** Units in place with associated exhaust, make up air, venting, piping, ductwork, and supports.
11. **FIRE BARRIER;** For fire resistant construction, to form an effective fire barrier between stories, between top floors and roof spaces. Fire blocking shall be provided in concealed spaces. To resist the free passage of flame and products of combustion.
12. **INSULATION;** The structures thermal envelope shall meet state and local Energy Code Requirements. Inspections shall be completed in areas that will be covered and inaccessible prior to any mechanicals or fixtures
13. **FINAL INSPECTION; "PRIOR TO OCCUPANCY";** Project is complete, including any exterior finishes, final grade, landscaping, storm water management in place and provisions met. A copy of completed blower door and duct tightness test as referenced in the IECC. All sign offs of completion from applicable departments and committees as required such as, State DES Permits, Local Special Permits, all applicable conditions met from Planning, Zoning and Conservation. Any as-built certification, height verification or Post Flood Elevation Certificates.
14. **LIFE SAFETY FINAL; "PRIOR TO OCCUPANCY";** All life safety requirements are in place, including Emergency 911 address numbers. A final inspection by The Rye Fire Department where applicable.