

**TOWN OF RYE BUDGET COMMITTEE
PUBLIC HEARINGS**

To consider the 2024 Proposed Budgets:

Rye Beach Village District

Jenness Beach Precinct

Rye Water District

Wednesday, January 31, 2024, 6:30 p.m.

Rye Town Hall & Via Zoom

Present: *Chair Scott Marion, Vice-Chair Jeff Ross, Clerk Steven Borne, Rye Water District Rep Ralph Hickson, Rye Beach District Rep Frank Drake, Jenness Beach Precinct Rep Deb Crapo, Selectmen's Rep Bob McGrath, Dania Seiglie (6:40), and Kate Dumas (6:40)*

I. CALL TO ORDER

Chair Marion called the meeting to order at 6:35 p.m.

II. WORK SESSION

A. Approval of Minutes:

1. Public Hearing 1/10/24

Motion by Jeff Ross to approve the minutes of January 10, 2024 as presented. Seconded by Steven Borne. Vote: 6-0-1 Abstained: Frank Drake

2. Public Hearing 1/11/24

Motion by Ralph Hickson to approve the minutes of January 11, 2024 as presented. Seconded by Jeff Ross. Vote: 6-0-1 Abstained: Frank Drake

III. PUBLIC HEARINGS

- **Jenness Beach Precinct**

Deb Crapo, Representing the Jenness Beach Precinct, submitted the proposed 2024 Budget for Jenness Beach Precinct. *(Please see attached proposed budget worksheet.)*

The Committee reviewed the proposed budget and did not have any issues or concerns.

Note: *Dania Seiglie and Kate Dumas joined the meeting via Zoom at 6:40 p.m.*

Motion by Ralph Hickson to recommend \$99,510 for the Jenness Beach Precinct Budget. Seconded by Frank Drake. Vote: 8-0

Chair Marion opened for public comment with regard to the Jenness Beach Precinct proposed budget.

Joe Cummins, 990 Washington Road, asked questions about the proposed budget.

Mrs. Crapo addressed Mr. Cummins questions.

Dominique Winebaum, 62 Cable Road, spoke about her concerns in regard to Aquarion Water, which had to do with the flushing schedule and aging water main infrastructure. She also expressed concerns about not having representation by the Jenness Beach Precinct Commissioners at Aquarion public meetings. Mrs. Winebaum asked questions in regard to the proposed budget for hydrants.

Mrs. Winebaum's questions were addressed.

- **Rye Beach Village District**

Frank Drake, Representative for the Rye Beach Village District, presented the 2024 proposed budget for the District. (*Please see attached budget worksheets.*)

Chair Marion opened to the public for comments.

Mrs. Winebaum spoke in regard to future budgeting for an update to the Rye Beach Master Plan.

Motion by Steven Borne to recommend \$153,850 for the Rye Beach Village District Budget. Seconded by Ralph Hickson. Vote: 8-0

Rye Beach Village District Warrant Articles presented:

Article 6: To see if the Village District will vote to raise and appropriate the sum of forty thousand dollars (\$40,000) for the purpose of rebuilding the Philbrick Beach Boardwalk. This sum to come from the general fund balance. No amount to be raised from taxation.

This article is recommended by the RBVD Commissioners: 3-0

Motion by Jeff Ross to recommend Rye Beach Village District Article 6. Seconded by Bob McGrath. Vote: 8-0

Note: At 7:25 p.m., Kate Dumas joined the meeting in person and Deb Crapo adjourned.

- **Rye Water District**

Ralph Hickson, Rye Water District Commissioner, along with **RWD Business Manager Dyana Ledger**, presented the proposed 2024 Rye Water District Budget to the Committee. *(Please see attached budget worksheets.)*

Chair Marion opened to the public for comments.

Mr. Cummins asked questions relating to the salaries and wages line items.

Mr. Cummins' questions were addressed.

Motion by Kate Dumas to recommend \$2,190,304 for the Rye Water District Budget. Seconded by Jeff Ross. Vote: 7-0

Rye Water District Warrant Articles presented:

Article #03 To see if the District will vote to raise and appropriate the sum of \$15,950,000.00 (gross budget) for the purpose of design, development, and construction of a water treatment facility (the "Project"), that will qualify the District for federal and/or state funds, and to authorize the issuance of general obligation bonds or notes of the District in accordance with the provisions of the Municipal Finance Act (NH RSA 33:1 et seq., as amended) in the amount up to \$15,950,000.00; and further to authorize the District Commissioners to issue, negotiate, sell and deliver such bonds or notes, and to determine the interest rate thereon and the maturity and other terms thereof; and further to authorize District Commissioners to apply for, obtain and accept federal, state, or other aid, grants or other funds, if any which may be available for the Project, and use such funds to reduce the amount of bonds or notes issued or to pay debt service on the bonds or notes, and to participate in the State Revolving Fund (SRF) RSA 486:14 and the Drinking Water & Groundwater Trust Fund (DWGTF) RSA 485-F established for this purpose; and to authorize the District Commissioners to take any other action or to pass any other vote relative thereto. It is anticipated that the District will receive up to \$2,000,000.00 in principal forgiveness from the State Revolving Fund loan program. (3/5 Majority **Ballot** Vote Required).

This article is recommended by the Commissioners 3-0

The Budget Committee agreed to table Warrant Article #03 until after the Rye Water District public hearing regarding the funding of the treatment facility. The Budget Committee will take a vote on the article after the Town's Deliberative Session on February 3rd.

Motion by Steven Borne to table Rye Water District Warrant Article #03. Seconded by Dania Seiglie. Vote: 7-0-1 Abstained: Bob McGrath

Article #04 To see if the District will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be placed in the District's existing Storage Tank Maintenance Expendable Trust Fund established for the purpose of maintaining the water storage tanks. This appropriation is in addition to the operating budget. (Majority Vote Required.)

This Article is Recommended by the Commissioners 3-0

The District's Storage Tank Maintenance Expendable Trust Fund has a balance of December 31, 2023 in the amount of \$224,815.67.

Motion by Jeff Ross to recommend Article #04 in the amount of \$30,000. Seconded by Dania Seiglie. Vote: 8-0

IV. OTHER BUSINESS

- Jenness Beach Precinct Annual Meeting to be held on Saturday, March 16th
- Rye Beach Village District Annual Meeting to be held on Tuesday, June 11th
- Rye Water District Annual Meeting to be held on Saturday, March 23rd

ADJOURNMENT

Motion by Steven Borne to adjourn at 8:33 p.m. Seconded by Ralph Hickson. All in favor.

Respectfully Submitted,
Dyana F Ledger

Jenness Beach Precinct Proposed Budget

Budget Category	2021	2021	2022	2022	2023	2023	2024
	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Hydrants and Water Rental	80,000	78,290	80,000	77,415	90,000	91,455	98,000
Street Lighting	7,500	4,890	7,500	7,917	10,000	9,546	10,000
Legal Fees	750	-	750	-	2,000		1,000
Snow Removal for Hydrants & Flags	800	475	800	475	800		2,000
Printing, Distributing Warrants	10	-	10	-	-		10
Commissioners Expenses	25	-	25	-	100		100
Interest on Tax Anticipation Notes	10	-	10	-	-		-
Beach Expenses	700	-	700	-	100		500
Liability Insurance	2,850	2,532	2,850	2,710	2,725	2,735	2,900
Contingency Fund							
Warrant Articles:							
Amount to be raised with Warrant	92,645	86,187	92,645	88,517	105,725	105,725	114,510
Surplus Used or Added	(40,000)	(29,112)	(10,000)	5,875	(10,000)	-	(15,000)
Amount Raised By Taxes	52,645	57,075	82,645	94,392	95,725	106,542	99,510

RBVD
2024 Proposed Budget

		2023	2023	2024
<u>ACCT. NO.</u>	<u>EXPENDITURES</u>	<u>Proposed</u>	<u>Actual</u>	<u>Proposed</u>
4130	Administrative	1,500.00	3,157.06	1,500.00
4153	Legal Expense	4,000.00	3,108.00	4,000.00
4194	Precinct Building			
	Maintenance/Repair	10,000.00	623.63	10,000.00
	Fuel	8,000.00	3,920.61	5,000.00
	Electricity	1,000.00	986.24	1,000.00
	Water	1,000.00	478.96	500.00
	Sewer	1,000.00	682.50	1,000.00
	Sprinkler/Lawn	500.00	1,150.56	700.00
4196	Insurance	1,925.00	1,924.72	2,400.00
4191	Zoning & Planning	4,000.00	887.50	4,000.00
4220	Hydrant Service	46,000.00	49,974.02	55,000.00
	Snow Removal	1,000.00	-	100.00
4312	Roadside/Brdwalk	15,000.00	16,380.36	17,000.00
	Sidewalks/Concrete	25,000.00	-	25,000.00
4316	Street Light Power	3,500.00	2,900.76	3,500.00
	Street Light Repair	10,000.00	25,927.71	10,000.00
	Street Lights New	50.00	-	50.00
4319	Tree Care	13,000.00	9,348.80	13,000.00
	Road Signs	50.00	-	50.00
4723	Interest Charges	50.00	-	50.00
	TOTAL OPERATING BUDGET	146,575.00	121,451.43	153,850.00
	Warrant Article-Boardwalk	-	-	40,000.00
4915	Capital Reserve Fund	30,000.00	30,000.00	-
	TOTAL APPROPRIATIONS	176,575.00	151,451.43	193,850.00
	<u>REVENUES</u>			
3230	Building Permits	2,000.00	5,985.38	3,000.00
3401	Administrative Fees	1,500.00	3,773.04	1,500.00
3409	Rent Revenues	21,263.00	23,448.96	25,000.00
3502	Interest	100.00	3,801.46	100.00
3509	Other Revenues	100.00	-	100.00
3915	Capital Reserve Fund	-0-	-	-
	TOTAL	24,963.00	37,008.84	29,700.00
		EOY 2022		EOY 2023
	Surplus	169,311.00		196,003.49
	Encumbered	-0-		-
	Surplus	169,311.00		196,003.49

Treasurer's Report
For the year ending 31 December 2023

CASH BALANCE a/o 1 January 2023	169,311.48	169,311.48
<u>ACCT. NO.</u>	<u>REVENUES</u>	
3110	District Taxes	111,165.00
3230	Building Permits	5,985.38
3401	Administrative Fees	3,773.04
3409	Rent Revenues	23,448.96
3502	Interest	3,801.46
3509	Other Revenues	-
3915	Capital Reserve Fund	-
		148,173.84
		148,173.84
		317,485.32
	<u>EXPENDITURES</u>	
4130	Administrative	3,157.06
4153	Legal Expense	3,108.00
4194	Precinct Building	
	Maintenance/Repair	623.63
	Fuel	3,920.61
	Electricity	986.24
	Water	478.96
	Sewer	682.50
	Sprinkler/Lawn	1,150.56
4196	Insurance	1,924.72
4199	Zoning & Planning	887.50
4220	Hydrant Service	49,974.02
	Snow Removal	-
4312	Roadside/Boardwalk	16,380.36
	Sidewalks/Concrete	-
4316	Street Light Power	2,900.76
	Street Light Repair	25,927.71
	Street Lights New	-
4319	Tree Care	9,348.80
	Road Signs	-
4723	Interest Charges	-
4915	Capital Reserve Fund	-
		121,451.43
		121,451.43
		196,003.49
Cash Balance a/o 31 December 2023		196,003.49
Encumbered funds		-
Available to reduce taxes		196,003.49
Capital Reserve Fund (general, 1966)		34,766.96

Budget Year January 2024 thru December 2024

Account Number	Account Name	2022 Budget	2022 Actual	2023 Proposed	2023 Year To Date	2024 Proposed
EXECUTIVE						
01-4130-130	COMMISSIONERS STIPENDS	9,000	9,000	9,000	6,750	9,000
01-4130-132	MODERATOR STIPEND	100	100	100	100	500
01-4130-135	CLERK STIPEND	100	100	100	-	500
01-4130-225	FICA/MEDI	725	689	725	516	700
TOTAL Executive		9,925	9,889	9,925	7,366	10,700
FINANCE						
01-4150-138	TREASURER STIPEND	2,400	2,400	3,000	3,000	3,200
01-4150-225	FICA/MEDI	185	184	203	230	250
01-4150-301	AUDITING SERVICES	11,000	11,200	14,750	14,650	11,200
01-4150-340	BANK FEES	3,000	2,391	2,500	3,714	3,000
TOTAL** Finance		16,585	16,174	20,453	21,593	17,650
LEGAL						
01-4153-320	LEGAL FEES	20,000	5,155	15,000	2,960	30,000
TOTAL Legal		20,000	5,155	15,000	2,960	30,000
COMPLEX EXPENSE						
BREAKFAST HILL COMPLEX						
01-4190-410	BREAKFAST HILL - ELECTRIC	2,000	1,911	2,900	1,400	1,800
01-4190-411	BREAKFAST HILL - PROPANE	600	626	1,000	449	1,000
01-4190-630	BREAKFAST HILL - MAINTENANCE	2,500	1,988	2,500	2,801	2,500
SUB TOTAL		5,100	4,526	6,400	4,649	5,300
BOOSTER STATION COMPLEX						
01-4191-410	WASHINGTON - ELECTRIC	6,500	11,046	12,500	8,474	10,000
01-4191-411	WASHINGTON - PROPANE	1,000		1,500	562	1,500
01-4191-630	WASHINGTON - MAINTENANCE	9,600	6,530	5,000	1,768	2,500
* SUB TOTAL*		17,100	17,575	19,000	10,803	14,000
CEDAR/BAILEY COMPLEX						
01-4192-410	90 GARLAND - ELECTRIC	19,500	26,905	35,000	22,865	25,000
01-4192-411	90 GARLAND - PROPANE	1,000	825	1,500	732	1,500
01-4192-630	90 GARLAND - MAINTENANCE	10,000	15,100	10,000	8,283	10,000
* SUB TOTAL*		30,500	42,830	46,500	31,879	36,500
GARLAND COMPLEX						
01-4193-341	51 GARLAND - TELEPHONE & INT	1,800	2,029	2,500	2,515	2,700
01-4193-410	51 GARLAND - ELECTRIC	16,500	24,925	32,000	21,389	32,000
01-4193-411	51 GARLAND - PROPANE	3,000	4,791	4,000	4,971	6,500
01-4193-440	51 GARLAND - BUILDING RENTAL	4,000	2,039	100		100
01-4193-630	51 GARLAND - MAINTENANCE	8,000	6,606	10,000	5,666	15,000
* SUB TOTAL*		33,300	40,391	48,600	34,542	56,300

Account Number	Account Name	2022 Budget	2022 Actual	2023 Proposed	2023 Year To Date	2024 Proposed
SAGAMORE COMPLEX						
01-4194-341	60 SAGAMORE - TELEPHONE & INT	6,200	6,972	6,700	7,244	7,000
01-4194-410	60 SAGAMORE - ELECTRIC	1,800	2,064	2,600	1,962	2,000
01-4194-411	60 SAGAMORE - HEATING FUEL	1,600	2,393	2,800	2,173	2,500
01-4194-630	60 SAGAMORE - MAINTENANCE	10,000	5,488	15,000	3,269	15,000
01-4194-633	60 SAGAMORE - MAINT SUPPLIES	750	232	500	612	700
	* SUB TOTAL*	20,350	17,149	27,600	15,260	27,200
	** TOTAL COMPLEX EXPENSE**	106,350	122,471	148,100	97,134	139,300
INSURANCE						
01-4196-250	INS - UNEMPLOYMENT COMP	500	229	500	500	500
01-4196-260	INS - WORKERS COMPENSATION	4,186	3,916	3,763	3,763	3,631
01-4196-290	INS - MEDICAL REIMBURSEMENT	500	-	500	142	500
01-4196-480	INS - PROPERTY & LIABILITY	12,091	11,438	13,300	13,300	15,667
	TOTAL Insurance	17,277	15,584	18,063	17,705	20,298
ADVERTISING						
01-4197-800	CONSUMER CONFIDENCE REPORT	4,000	3,675	4,500	3,937	4,500
01-4197-810	PUBLIC NOTICES	2,000	2,915	3,000	563	3,000
01-4197-820	ANNUAL DISTRICT MEETING	2,000	-	1,000	92	1,000
01-4197-830	PUBLIC OUTREACH			8,000	-	1,000
	TOTAL Advertising	8,000	6,590	16,500	4,591	9,500
ADMINISTRATION						
01-4331-000	CONTRACTED SERVICES					120,000
01-4331-100	SALARIES					170,000
01-4331-101	WAGES	257,600	246,871	306,000	277,219	160,000
01-4331-120	TEMPORARY HELP	5,000	9,485	10,000	4,510	10,000
01-4331-140	OVERTIME	17,500	22,749	20,000	25,429	20,000
01-4331-210	HEALTH INSURANCE	78,000	73,114	104,500	78,398	87,050
01-4331-215	DENTAL INSURANCE	2,200	2,060	2,550	2,807	2,600
01-4331-220	LIFE & DISABILITY INSURANCE	2,000	2,187	2,050	2,287	3,150
01-4331-225	FICA/MEDI	20,520	19,426	25,500	21,996	25,500
01-4331-230	RETIREMENT	37,700	37,487	45,000	41,831	45,500
01-4331-240	PROFESSIONAL TRAINING	2,000	821	2,000	1,485	3,000
01-4331-270	CLOTHING ALLOWANCE	2,500	1,664	3,000	3,536	3,000
01-4331-275	PROTECTIVE/SAFETY GEAR	1,500	930	2,000	1,091	2,000
01-4331-560	DUES AND SUBSCRIPTIONS	2,200	2,223	6,000	5,334	6,000
01-4331-620	OFFICE SUPPLIES	3,000	4,176	4,000	5,290	5,300
01-4331-625	POSTAGE	4,500	3,916	5,000	5,010	5,500
01-4331-628	COMPUTER EXPENSE	5,000	7,239	6,500	6,090	10,000
01-4331-633	VEHICLES/REGISTRATION & INSPECTIONS	300	160	300	14	300
01-4331-635	VEHICLES/FUEL & OIL	8,200	6,796	10,000	11,315	13,000
01-4331-639	VEHICLES/TIRES	1,500	972	1,500	25	1,500
01-4331-660	VEHICLES REPAIR & MAINTENANCE	5,000	2,178	5,000	1,920	5,000
	TOTAL Administration	456,220	444,455	560,900	495,585	698,400

Account Number	Account Name	2022 Budget	2022 Actual	2023 Proposed	2023 Year To Date	2024 Proposed
WATER SERVICES						
01-4332-390	ENGINEERING SERVICES	50,000	9,948	50,000	56,860	50,000
01-4332-392	DIG - PERMITS - LICENSES	1,000	375	1,000	614	1,000
01-4332-430	SERVICE REPAIRS	15,000	3,210	15,000	21,838	22,000
01-4332-435	MAIN REPAIRS	20,000	4,878	20,000	54,474	30,000
01-4332-438	HYDRANTS	30,000	16,104	30,000	8,603	30,000
01-4332-605	INVENTORY SUPPLIES	15,000	15,627	20,000	15,448	50,000
01-4332-610	METERS & ACCESSORIES	60,000	57,414	60,000	31,941	150,000
01-4332-615	OPERATIONS SUPPLIES	6,000	3,492	6,000	6,234	6,000
01-4332-625	SHIPPING AND HANDLING	500	789	1,000	2,250	2,300
01-4332-740	OPERATIONS EQUIPMENT	10,000	10,398	10,000	3,282	10,000
01-4332-743	SYSTEM MAINTENANCE	12,000	4,691	12,000	180	12,000
01-4332-744	STORAGE TANK MAINTENANCE	5,000	12,680	7,000	4,562	7,000
TOTAL Water Services		224,500	139,607	232,000	206,285	370,300
WATER TREATMENT						
01-4335-480	PURCHASED WATER	150,000	158,073	150,000	99,507	150,000
01-4335-490	WATER ANALYSIS	20,000	21,135	35,000	25,846	35,000
01-4335-495	WATER TREATMENT	60,000	90,341	75,000	97,075	80,000
TOTAL Water Treatment		230,000	269,549	260,000	222,428	265,000
DEBT SERVICE						
01-4711-978	BOND GARLAND UPGRADE - PRINC			40,000	-	25,878
01-4711-980	BOND WALLIS MAIN - PRINC					25,878
01-4711-982	STATE REVOLVING FUND - PRINC	120,283	120,285	123,555	135,984	126,915
01-4721-978	BOND GARLAND UPGRADE - INT	12,400		8,000	-	20,949
01-4721-980	BOND WALLIS MAIN - INT	10,000		10,000	-	20,949
01-4721-982	STATE REVOLVING FUND - INT	50,220	50,217	46,950	34,519	43,587
TOTAL Debt Service		192,903	170,502	228,505	170,502	264,156
CAPITAL OUTLAY						
01-4902-740	OPERATIONS EQUIPMENT	5,000	228	75,000	61,208	25,000
01-4909-390	ENGINEERING	235,000	48,562	75,000	18,014	90,000
01-4909-745	EXTENSIONS & IMPROVEMENTS	240,000	166,161	500,000	358,285	250,000
TOTAL Capital Outlay		480,000	214,951	650,000	437,507	365,000
TOTAL OPERATING BUDGET TOTALS		1,761,760	1,414,927	2,159,446	1,683,656	2,190,304
CAPITAL RESERVES & TRUSTS						
01-4915-960	CAP RESV - SYSTEM REPLACEMENT	15,000	15,000	15,000	15,000	
01-4915-962	CAP RESV - EQUIPMENT & BLDGS	30,000	30,000	15,000	15,000	
01-4916-965	EXP TRUST - CONTINGENCY					30,000
01-4916-968	EXP TRUST - STORAGE TANK MAINTENANCE	30,000	30,000	30,000	30,000	30,000
TOTAL Capital Reserves & Trusts		75,000	75,000	60,000	60,000	30,000
WARRANT ARTICLES						
TOTAL Warrant Articles		-	-	-	-	-
Sub Total *Warrant Articles & Capital Reserves		75,000	75,000	60,000	60,000	30,000
TOTAL APPROPRIATIONS		1,836,760	1,489,927	2,219,446	1,743,656	2,220,304

DEPARTMENT	2022 Budget	2022 Actual	2023 Budget	2023 Year To Date	2024 Proposed	From 2023 DOLLAR CHANGE	From 2023 PERCENTAGE CHANGE
EXECUTIVE	9,925	9,889	9,925	7,366	10,700	775	7.81%
FINANCE	16,585	15,902	20,453	21,593	17,650	(2,803)	-13.70%
LEGAL	20,000	4,473	15,000	2,960	30,000	15,000	75.00%
COMPLEX EXPENSE	106,350	89,825	148,100	97,134	139,300	(8,800)	-8.27%
INSURANCE	17,277	15,584	18,063	17,705	20,298	2,235	12.94%
ADVERTISING	8,000	5,396	16,500	4,591	9,500	(7,000)	-87.50%
ADMINISTRATION	456,220	427,051	560,900	495,585	698,400	137,500	30.14%
WATER SERVICES	224,500	95,957	232,000	206,285	370,300	138,300	61.60%
WATER TREATMENT	230,000	217,347	260,000	222,428	265,000	5,000	2.17%
DEBT SERVICE	192,903	170,502	228,505	170,502	264,156	35,651	18.48%
CAPTIAL OUTLAY	480,000	214,951	650,000	437,507	365,000	(285,000)	-59.38%
TOTAL BUDGET APPROPRIATIONS	1,761,760	1,266,877	2,159,446	1,683,656	2,190,304	30,858	1.43%
WARRANT ARTICLES							
CAPITAL RESV & TRUSTS	75,000	75,000	60,000	60,000	30,000	(30,000)	-50.00%
TOTAL APPROPRIATIONS	1,836,760	1,489,927	2,219,446	1,743,656	2,220,304	858	0.04%